

## グローバルビジネス学科 / Department of Global Business Curriculum for Class 2018 Spring

### <A table of contents>

#### **◆Diploma Policy (DP) / Curriculum Policy (CP)**

Diploma policy(DP) and curriculum policy(CP) are basic design for the departmental curriculum. DP shows capabilities students expected to acquire before graduation and CP shows the structure of the curriculum which designed educational methods to achieve DP.

#### **◆Curriculum Map**

An organized map with course levels or academic fields in Musashino BASIS (Liberal Arts Education Program) and departmental courses

#### **◆Necessary Credits for Graduation Requirements**

A table which shows necessary credits for the graduation requirements in each course category (required courses, elective required courses, elective courses, and optional courses) in Musashino BASIS and the departmental courses. In course planning, you need to make sure of the category of the courses you will take.

#### **◆Course List [Musashino BASIS]**

A lineup with basic information about Musashino BASIS (Liberal Arts Education Program). Course details are shown in syllabuses. You should look up syllabus for course requisites and other premises of courses such as desirable knowledge, skills, or interests which you are expected to have for taking the courses.

#### **◆Course List [Departmental Courses]**

A lineup with basic information about departmental courses. Course details are shown in syllabuses. You should look up syllabus for course requisites and other premises of courses such as desirable knowledge, skills, or interests which you are expected to have for taking the courses.

#### **◆Course Models**

Examples of course taking patterns according to your interests, the aim of learning or the postgraduate career.

#### **◆Accredited Courses**

Accredited credits for overseas language programs, qualification programs, volunteer activities will be included in optional course category in the necessary credits for graduation requirement.

### «Appendix»

#### **How to use "Necessary Credits for Graduation Requirement" and "Course Lists"**

# The Department of Global Business

## Diploma Policy (DP)

Based on the Spirit of the Founding of our University, this department will nurture students who are capable of contributing to global society. Moreover, our students will possess a global perspective, systematically understand business administration, and learn about the creation and effective management of management resources. By developing broad and deep intellect, improving student's command of English (with focus on English), Chinese, and Japanese, respecting different cultures and sharing world values, talented and capable human resources who can participate actively domestically in Japan or overseas will be produced. After acquiring knowledge about economics, business administration, and other business related subjects, human resources who are capable of finding strategic solutions to problems and also have acquired thinking skills and methodology to put their solutions into action will be nurtured.

### DP1 Knowledge and Specialization

#### **Liberal Education and Fundamental Scholastic Abilities**

Allowing students to acquire liberal education and fundamental scholastic abilities while learning independently.

#### **Specialized Abilities**

Enabling students to display their specialized abilities using English. Developing a professional eye for the economy (economics), acquiring the ability to manage organizations (management), handle financial and accounting data (accounting), and providing value to customers (marketing).

### DP2 Interest, Attitude, and Character

#### **Understand Oneself and Others:**

Ability to understand what people with different cultural backgrounds think and convey what one thinks.

#### **Identify the Problem**

Ability to detect issues and develop research questions.

#### **Take the Initiative, Act, and Control Stress**

Ability to solve problems while taking the initiative to communicate with others and displaying one's leadership.

#### **Character Building**

Developing ethical and moral views to respect humanity.

### DP3 Thinking and Judgment

#### **Information Analysis, Logical Thinking, and Judgment**

Ability to develop and verify hypotheses from the viewpoint of society or organization as a whole based on strategic thinking.

#### **Problem Solving Skills**

Capable of making an original proposal, which is based on numbers, by using ideas and methodology acquired in class and seminars in order to analyze management problems from different point of views.

### **Creative Thinking Skills**

Ability to analyze managerial issues from various angles and propose unique measures to deal with them.

## **DP4 Practical Skills and Expressions**

### **Language and Communication Skills**

Ability to effectively use English, Chinese, and Japanese to adapt oneself to different cultural environments based on an understanding of diverse values.

### **Express Oneself**

Ability to effectively use English, Chinese, and Japanese to formulate one's opinion in a clear, logical style or express it in an easy-to-understand manner.

### **Listen Closely, Teamwork, and Leadership**

Ability to strive to achieve goals by cooperating with others through dialogues based on "attentive listening," "empathy," and "realization".

## **Curriculum Policy (CP)**

Based on the Diploma Policy, the Department's curriculum is organized so students will be able to gain expertise vital for conducting business in English. Moreover, students can learn various ways of thinking and methodologies efficiently and in a systematic way to act from a global perspective at all times.

- ◆ In the first year, mainly based on the "Musashino Basis" program, the University's liberal education system which provides a basic, common platform for implementing its university-wide education policy, students acquire basic scholastic abilities to study their major subjects. At the same time, it also includes introductory subjects, will provide the basis for completing specialized subjects within the Department. Regarding language skills, students in their first year will also start taking English, Chinese, and Japanese courses in order to acquire the language skills necessary for conducting global business. Students are required to complete Japanese courses by the second year and Chinese courses by the third year. Thus, students acquire sufficient language skills to conduct business at a practical level.
- ◆ The curriculum for the second year consists of Global Studies, which is a requirement for all departments of the Faculty, and specialized courses of the department, which are introductory level and required. In particular, Global Studies is linked with Global Projects in the third year. In this research-based course of study, Japanese students and students from overseas form teams of mixed nationalities to work on research assignments. Thereby developing the ability to understand different cultures and acquiring communication and language use skills.
- ◆ The curriculum for the third year and thereafter consists of subjects in which students identify issues to be addressed, build up and verify hypotheses, find solutions to the issues, and compile the results from research for their graduation thesis under the close guidance of their academic advisor. Students select their specialized subjects through consultation with their academic advisor or a group of teachers taking their career plans into consideration. The greatest characteristic of specialized subjects is that many of the teachers have a wealth of practical business experience and incorporate ways of thinking and methodologies based on such experience into their lessons.

## **CP1 Knowledge and Specialization**

### **Liberal Education and Fundamental Scholastic Abilities**

Prior to taking classes in the areas of specialization in one's major, students will enroll in "Musashino Basis," which constitutes a liberal arts education program for students in all the departments at the university. The aim of "Musashino Basis" is to provide the students with the basic technique and knowledge necessary for college learning. Toward this goal, the students will take classes in, 1) the spirit of the founding mission of our university, 2) physical education, 3) computer science, and 4) Japanese literacy. Further, in one of the courses of the "Musashino Basis" program entitled "Basic Self Development," the students will study the six areas of, 1) Thought and Arts, 2) International and Area Studies, 3) Society and Institutions, 4) Human Beings and Environment, 5) Matter and Life, and 6) Mathematical and Informational Sciences. In so doing, the students are expected to develop superb character possessing a broad set of perspectives.

### **Specialized Abilities**

The curriculum is organized so that by studying specialized subjects in Global Business in English, in addition to technical knowledge, students will develop their practical English skills which can be utilized in real situations in the global business setting. Specialized subjects offered include management, trade, finance, and accounting.

## **CP2 Interest, Attitude, and Character**

In order to develop the ability to conduct business from a global perspective, specialized subjects and seminars combine academic research and practical experience in global business to offer a curriculum that consists of classes covering diverse ways of thinking and methodologies based on practical business experience.

## **CP3 Thinking and Judgment**

The curriculum is organized so that students can complete all required subjects by the time they graduate by interrelating global communication skills and the ability to utilize several languages, identify and solve problems with business and management expertise. In particular, students acquire the ability to identify issues independently on their own initiative and develop and verify hypotheses based on the ways of thinking and methodologies they learn mainly through seminars. Furthermore, they acquire the ability to take the initiative to propose several solutions to issues from the viewpoint of a global society and organization as a whole based on strategic thinking. Seminars in different fields of expertise provide opportunities to learn common social issues from several perspectives in order to allow students to experience the effectiveness of interdisciplinary approaches to the identification of issues and their solution. In addition, students from different seminars master the ability to manage carrying out tasks in a systematic way through collaboration among them. In the curriculum, graduation theses are viewed as the consummation of learning in the Department.

## **CP4 Practical Skills and Expressions**

The curriculum is organized so that the English ability level of individual students is raised to the maximum extent by understanding their ability level prior to the start of the first year, and also by organizing classes according to the different levels of English ability. The English ability level of students is assessed as required through external examinations such as TOEIC and IELTS. The curriculum is also designed so that students can reach a level at which they can use Chinese or Japanese at a practical level depending on what their native language is.

1st year		2nd year		3rd & 4th year			
Fundamental Subjects [学科基礎科目]				Seminar [ゼミ/Seminar]			
★ GS 101 基礎ゼミ/Fundamental Seminar	★ GS 201 プレゼミA/Pre-seminar A	★ GS 202 プレゼミB/Pre-seminar B	★ GS 301 ゼミ/Seminar A	★ GS 302 ゼミ/Seminar B	★ GS 401 ゼミ/Seminar C	★ GS 402 ゼミ/Seminar D	★ GS 403 卒業論文/Research Project for Graduation Thesis

Multicultural Education, Special Lectures [多文化共修科目・特別講義]			
GS121-122 異文化コミュニケーション A-B/ Cross-cultural Communication A-B	★ GS 220 グローバルスタディーズ/Global Studies	★ GS 320 グローバルプロジェクト/Global Project	GS 331-334 特別講義/Special Lectures A-D

★ Required Courses [必修科目]

English Courses [英語科目群]					
ENC 101-102 Practical Communication 1A-1B	ENC 103-104 Practical Communication 1C-1D	ENC 201-202 Practical Communication 2A-2B	ENC 203-204 Practical Communication 2C-2D	ENC 301-302 Practical Communication 3A-3B	ENC 303-304 Practical Communication 3C-3D
ENQ 101-102 English for Qualifications 1A-1B	ENQ 103-104 English for Qualifications 1C-1D	ENQ 201-202 English for Qualifications 2A-2B	ENQ 203-204 English for Qualifications 2C-2D	ENQ 301-302 English for Qualifications 3A-3B	ENQ 303-304 English for Qualifications 3C-3D
ENB 101-102 Reading for business studies A-B		ENB 201-202 Business Writing A-B	ENB 203-204 Business Presentation A-B	ENB 301-302 Business Meeting A-B	and other elective courses

At least 16 credits

Japanese Courses [日本語科目群]			
JPA 201-202 日本語1A-1B	JPA 203-204 日本語1C-1D	JPA 301-302 日本語2A-2B	JPA 303-304 日本語2C-2D
JPN 101-102/105-106 基礎日本語1A-1B/1E-1F	JPN 103-104/107-108 基礎日本語1C-1D/1G-1H	JPN 105-106 基礎日本語1E-1F	JPN 107-108 基礎日本語1G-1H
JPB 201-202 実用日本語1A-1B	JPB 203-204 実用日本語1C-1D	JPB 301-302 実用日本語2A-2B	JPB 303-304 実用日本語2C-2D

16 credits from Departmental Courses including at least 8 credits from Japanese Courses (International Students)

Chinese Courses [中国語科目群]					
CHN 101-102 中国語1A-1B	CHN 103-104 中国語1C-1D	CHN 201-202 中国語2A-2B	CHN 203-204 中国語2C-2D	CHB 301-302 ビジネス中国語A-B	CHB 303-304 ビジネス中国語C-D
CHQ 101 中国語資格試験演習1A	CHQ 102 中国語資格試験演習1B	CHQ 201 中国語資格試験演習2A	CHQ 202 中国語資格試験演習2B		

At least 16 credits (Japanese Basis Students)

Business Courses [ビジネス科目]						
★ GBS 101-102 Introduction to Business Studies A-B	GBS 201-202 Research Method for Business Studies A-B	★ GBS 211-212 Management A-B	GBS 311-312 Strategy in Global Business A-B	GBS 313-314 Organizational Behavior A-B	GBS 411 Entrepreneurship	
GBS 121-122 Accounting A-B	GBS 221-222 Accounting Advanced A-B	GBS 231-232 Marketing in Global Business A-B	GBS 321-322 Managerial Accounting A-B	GBS 325-326 Strategic Planning and Budgeting A-B		
		GBS 241-242 Finance A-B	GBS 331-332 Advanced Marketing in Global Business A-B			
		GBS 251-252 Business Economics A-B	GBS 341-342 Financial Services A-B			
		GBS 281-284 Internship A-D	GBS 351-352 Statistics for Business Studies A-B			
			GBS 361-362 Global Trading A-B	GBS 363-364 Hospitality A-B		
			GBS 371-372 China Business Studies A-B	GBS 373-374 Advanced China Business Studies A-B		

8 credits from the required courses and at least 32 credits from the elective required courses (total 40 credits or more)

## Department of Global Business - Class 2018 -

グローバルビジネス学科 2018年度入学生 - 卒業所要単位数/Necessary Credits for Graduation Requirements -

2019年度版

★進級基準科目 Requisites for Next Grade

武蔵野BASIS Musashino BASIS	単位 Credits	
仏教概説 Introduction to Buddhism	4	必修科目 Required Courses
コンピュータ基礎1 Computer Basics 1 ★	1	
日本語リテラシー Japanese Literacy ★	1	
基礎セルフディベロップメント Fundamental Self-development ★	6	
人生の歩き方を考える (キャリアデザイン) Career design (How to lead life)	1	
フィールド・スタディーズ Field studies	1	
発展セルフディベロップメント科目 (4単位選択必修) At least 4 credits from Advanced Self-Development Courses	4	選択必修科目 Elective Required Courses
	<b>18</b>	
<b>学科科目 Departmental Courses</b>		
学科基礎科目 Fundamental Courses		
基礎ゼミ/Fundamental Seminar	1	必修科目 Required Courses
プレゼミA-B/ Pre-seminar A-B	2	
言語演習科目 Language Courses		
英語科目群から16単位以上 * At least 16 credits from English Courses	16	選択必修科目 Elective Required Courses
a 日本語を母語とする学生 Japanese Basis Students	16	
中国語科目群から16単位以上 At least 16 credits from Chinese Courses		
b 留学生 International Students		
学科科目から16単位 (日本語科目群 8単位以上を含む) 16 credits from Departmental Courses (including at least 8 credits from Japanese Courses)		
ビジネス科目 Business Courses		
Introduction to Business Studies A-B	4	必修科目 Required Courses
Management A-B	4	
ビジネス科目から32単位以上 At least 32 credits from Elective Business Courses	32	選択必修科目 Elective Required Courses
多文化共修科目 Multicultural Education		
グローバルスタディーズ/Global Studies	2	必修科目 Required Courses
グローバルプロジェクト/Global Project	2	
ゼミ・卒業論文 Seminar and Thesis		
ゼミ/Seminar A-B-C-D	8	必修科目 Required Courses
卒業論文/Research Project for Graduation Thesis	4	
	<b>91</b>	
<b>自由選択科目 Optional Courses</b>		
下記の科目群から15単位以上を修得すること At least 15 credits from the following course categories	15	選択科目 Elective Courses
1. 武蔵野BASIS (所要18単位を超えて修得した単位) Additional credits from Musashino BASIS (more than 18 credits)		
2. 学科科目 (所要91単位を超えて修得した単位) Additional credits from Departmental Courses (more than 91 credits)		
3. 武蔵野地域5大学単位互換制度による認定単位 Interchangeable credits of "The Five Universities in the Musashino Area"		
4. 他学部・他学科履修許可科目 Elective courses of other faculties or departments		
5. 成果に基づく認定科目 (「海外語学研修1~4」「資格認定 I~VII」「ボランティア活動1~5」等) Accredited credits for overseas language programs, qualification programs, volunteer activity		
	<b>15</b>	
<b>所要単位数合計 Total Necessary Credits</b>	<b>124</b>	

## \* 英語科目の選択必修要件について Elective requirement of English courses

i) 秋入学生は選択必修要件(16単位)のうち4単位分を他の学科科目の履修に代えることができます。

Students enrolled in fall are allowed to substitute 4 credits out of the elective requirement (16 credits) for other departmental courses.

ii) 英語を第一言語とする学生又はそれに準じる英語の運用力を有する学生は、学科の許可を得ることにより、英語科目の一部又は全部に代えて他の学科科目を履修することができます。

By consent of the Global Business Department, students whose first languages are English, or whose English language skills are equivalent to first languages can be allowed to substitute some or all English courses for other departmental courses.

# Department of Global Business - Class 2018 Spring -

グローバルビジネス学科 2018年度 [春入学生] - 開講表/Course List -

## 武蔵野BASIS Musashino BASIS

科目番号 Number	授業科目 Course Title	開講学年 Year level	単位数 Credits		キャンパス Campus	授業言語 Language	備考 Note
			必修 Required	選択 Elevtive			
<b>建学科目 Buddhism</b>							
BDS 101	仏教概説 Introduction to Buddhism	1st year	4		M	EN	
BDS 111	共生社会 Inclusive Society	1st year		2	M	JP	
BDS 201	しあわせを考える Understanding Happiness	2nd year		2	A	JP	
<b>健康体育科目 Health and Physical Education</b>							
HPE 101	健康体育1 Health and Physical Education 1	1st year		1	M	JP	
HPE 201	健康体育2 Health and Physical Education 2	2nd year		1	A	JP	
HPE 211	オリンピック・パラリンピック文化論 Cultural Studies of the Olympics and the Paralympics	2nd year		2	A	JP	
HPE 112	人生の歩き方を考える (キャリアデザイン) Career Design	1st year	1		M	EN	
<b>情報科目 Computer</b>							
CLT 101	コンピュータ基礎1 Computer Basics 1	1st year	1		M	EN	進級基準科目 Requisites for next grade
CLT 102	コンピュータ基礎2 Computer Basics 2	1st year		1	M	JP	
CLT 211	情報分析力1 Information Analysis 1	2nd year		1	A	JP	
CLT 212	情報分析力2 Information Analysis 2	2nd year		1	A	JP	
CLT 221	情報表現力1 Information Expression 1	2nd year		1	A	JP	
CLT 222	情報表現力2 Information Expression 2	2nd year		1	A	JP	
<b>外国語 応用 Applied English Courses</b>							
AL 101	英語資格・検定試験対策A Preparation for English Qualification Examinations A	1st year		1	M・A	EN(JP)	
AL 102	英語資格・検定試験対策B Preparation for English Qualification Examinations B	1st year		1	M・A	EN(JP)	
AL 301	English for Studying Abroad 1	1st year		1	M・A	EN(JP)	
AL 302	English for Studying Abroad 2	1st year		1	M・A	EN(JP)	
AL 311	International Lectures 1	1st year		1	A	EN	
AL 312	International Lectures 2	1st year		1	A	EN	
<b>日本語リテラシー Japanese Literacy</b>							
JL 101	日本語リテラシー Japanese Literacy	1st year	1		M	JP	進級基準科目 Requisites for next grade
<b>基礎セルフディベロップメント Fundamental Self-Development</b>							
SD 101	基礎セルフディベロップメント Fundamental Self-Development	1st year	6		M	EN	進級基準科目 Requisites for next grade
<b>発展セルフディベロップメント Advanced Self-Development</b>							
SD 201	芸術のすすめ Invitation to Arts	2nd year		2	A	EN・JP	2科目4単位選択必修  <b>2 courses (4 credits) Required</b>
SD 202	数学的ものの考え方 Mathematical Thinking	2nd year		2	A	JP	
SD 203	社会現象を分析する Analysis of Social Phenomena	2nd year		2	A	EN・JP	
SD 204	環境学への展望 Perspectives on Environmentology	2nd year		2	A	JP	
SD 205	人間の心理を探る Exploring Human Psychology	2nd year		2	A	JP	
SD 206	生命科学と人間 Life Sciences and Humankind	2nd year		2	A	EN・JP	
SD 207	市民の社会貢献 Social Contribution of Citizens	2nd year		2	A	JP	

科目番号 Number	授業科目 Course Title	開講学年 Year level	単位数 Credits		キャンパス Campus	授業言語 Language	備考 Note
			必修 Required	選択 Elevtive			
SD 208	市民生活と権利を考える Civil Rights in Modern Society	2nd year		2	A	JP	
SD 209	現代メディアの探求 Exploring Modern Media	2nd year		2	A	JP	
SD 210	社会情報と生活 Social Information and Daily Life	2nd year		2	A	JP	
SD 211	日本の歴史 History of Japan	2nd year		2	A	JP	
SD 212	外国の歴史 Histories of Foreign Countries	2nd year		2	A	JP	
SD 213	哲学への探索 Exploring Philosophy	2nd year		2	A	EN・JP	
SD 214	文化人類学への誘い Invitation to Cultural Anthropology	2nd year		2	A	JP	
SD 215	文学を読み解く楽しみ Joy of Interpreting Literature	2nd year		2	A	JP	
SD 221	ホスピタリティマインド概論 Review of Hospitality	2nd year		2	A	JP	
SD 222	ホスピタリティマインド各論 Theory of Hospitality	2nd year		2	A	JP	
SD 231	プレゼンテーション Presentation	2nd year		2	A	JP	
フィールド・ワーク・スタディーズ科目 Field work studies							
FW 101	フィールド・スタディーズ Field studies	1st year	1		M	EN・JP	
FW 111	フィールド・スタディーズ1 Field studies 1	1st year		1	-	-	
FW 112	フィールド・スタディーズ2 Field studies 2	1st year		2	-	-	
FW 113	フィールド・スタディーズ3 Field studies 3	1st year		3	-	-	
FW 114	フィールド・スタディーズ4 Field studies 4	1st year		4	-	-	
FW 121	海外フィールド・スタディーズ1 Overseas Field studies 1	1st year		2	-	-	
FW 122	海外フィールド・スタディーズ2 Overseas Field studies 2	1st year		3	-	-	
FW 123	海外フィールド・スタディーズ3 Overseas Field studies 3	1st year		4	-	-	
FW 124	海外フィールド・スタディーズ4 Overseas Field studies 4	1st year		5	-	-	
FW 125	海外フィールド・スタディーズ5 Overseas Field studies 5	1st year		6	-	-	
インターンシップ科目 Internship							
INT 201	インターンシップ (事前研究) Internship (preparatory research)	2nd year		1	A	JP	
INT 211	インターンシップ1 Internship 1	2nd year		1	-	JP	
INT 212	インターンシップ2 Internship 2	2nd year		2	-	JP	
INT 213	インターンシップ3 Internship 3	2nd year		4	-	JP	シラバスやガイダンスで確認すること (Check syllabuses and orientaion for Course Requisites)
INT 214	インターンシップ4 Internship 4	2nd year		6	-	JP	
INT 221	海外インターンシップ1 Overseas Internship 1	2nd year		4	-	JP	
INT 222	海外インターンシップ2 Overseas Internship 2	2nd year		6	-	JP	
INT 223	海外インターンシップ3 Overseas Internship 3	2nd year		8	-	JP	
副専攻 (サブ・メジャー) 科目群 Sub-major							
SUBM 201	サブ・メジャー (ゼミナール) 1 Sub-major (Seminar 1)	2nd year		2	A	JP	
SUBM 202	サブ・メジャー (ゼミナール) 2 Sub-major (Seminar 2)	2nd year		4	A	JP	
SUBM 311	サブ・メジャー (総合研究) 1 Sub-major (General Studies 1)	3rd year		2	A	JP	PRE SUBM 201 or 202
SUBM 312	サブ・メジャー (総合研究) 2 Sub-major (General Studies 2)	3rd year		4	A	JP	



科目番号 Number	授業科目 Course Title	開講学年 Year level	単位数 Credits		キャンパス Campus	授業言語 Language	備考 Note
			必修 Required	選択 Elevtive			
寄付講座科目 Endowment Course							
EC 101	寄付講座1 [武蔵野市] Endowment Course 1	1st year		2	M	JP	
EC 201	資金計画論 (Not open in AY2019) Fund Planning	2nd year		2	A	JP	
EC 202	証券ビジネス論 [野村證券] Securities Business	2nd year		2	A	JP	
EC 203	経済教育論 (Not open in AY2019) View of Economic Education	2nd year		2	A	JP	
EC 204	金融リテラシー(金融と人生設計) [金融広報中央委員会] Financial Literacy	2nd year		2	A	JP	
EC 205	未来型都市とメディア [BSフジ] Future City and Media	2nd year		2	A	JP	

# Department of Global Business - Class 2018 Spring -

グローバルビジネス学科 2018年度 [春入学生] - 開講表/Course List -

## 学科科目 Departmental Courses

科目番号 Number	科目名 Course Title	開講年次 Year level	単位数 Credits		キャンパス Campus	授業言語 Language	備考 Note	
			必修 Required	選択 Elevtive				
学科基礎科目 Fundamental Courses								
GS 101	基礎ゼミ/Fundamental Seminar	1st year	1		M	EN	3単位必修 3 Credits Required	
GS 201	プレゼミア/Pre-seminar A	2nd year	1		A	EN		
GS 202	プレゼミB/Pre-seminar B	2nd year	1		A	EN		
言語演習科目 - 英語科目群/English Courses -								
ENQ 101	English for Qualifications 1A	1st year		1	M	EN	16単位以上必修 * At least 16 Credits Required *	
ENQ 102	English for Qualifications 1B	1st year		1	M	EN		
ENQ 103	English for Qualifications 1C	1st year		1	M	EN		
ENQ 104	English for Qualifications 1D	1st year		1	M	EN		
ENQ 201	English for Qualifications 2A	2nd year		1	A	EN		
ENQ 202	English for Qualifications 2B	2nd year		1	A	EN		
ENQ 203	English for Qualifications 2C	2nd year		1	A	EN		
ENQ 204	English for Qualifications 2D	2nd year		1	A	EN		
ENQ 301	English for Qualifications 3A	3rd year		1	A	EN		
ENQ 302	English for Qualifications 3B	3rd year		1	A	EN		
ENQ 303	English for Qualifications 3C	3rd year		1	A	EN		
ENQ 304	English for Qualifications 3D	3rd year		1	A	EN		
ENC 101	Practical Communication 1A	1st year		1	M	EN		
ENC 102	Practical Communication 1B	1st year		1	M	EN		
ENC 103	Practical Communication 1C	1st year		1	M	EN		
ENC 104	Practical Communication 1D	1st year		1	M	EN		
ENC 201	Practical Communication 2A	2nd year		1	A	EN		
ENC 202	Practical Communication 2B	2nd year		1	A	EN		
ENC 203	Practical Communication 2C	2nd year		1	A	EN		
ENC 204	Practical Communication 2D	2nd year		1	A	EN		
ENC 301	Practical Communication 3A	3rd year		1	A	EN		
ENC 302	Practical Communication 3B	3rd year		1	A	EN		
ENC 303	Practical Communication 3C	3rd year		1	A	EN		
ENC 304	Practical Communication 3D	3rd year		1	A	EN		
ENB 101	Reading for business studies A	1st year		1	M	EN		
ENB 102	Reading for business studies B	1st year		1	M	EN		
ENB 201	Business Writing A	2nd year		1	A	EN		
ENB 202	Business Writing B	2nd year		1	A	EN		
ENB 203	Business Presentation A	2nd year		1	A	EN		
ENB 204	Business Presentation B	2nd year		1	A	EN		
ENB 301	Business Meeting A	3rd year		1	A	EN		
ENB 302	Business Meeting B	3rd year		1	A	EN		
ENQ 311	Integrated Skills for Qualifications A	4th year		1	A	EN		
ENQ 312	Integrated Skills for Qualifications B	4th year		1	A	EN		
ENQ 313	Integrated Skills for Qualifications C	4th year		1	A	EN		
ENQ 314	Integrated Skills for Qualifications D	4th year		1	A	EN		
ENC 311	Integrated Skills for Communication A	4th year		1	A	EN		
ENC 312	Integrated Skills for Communication B	4th year		1	A	EN		
ENC 313	Integrated Skills for Communication C	4th year		1	A	EN		
ENC 314	Integrated Skills for Communication D	4th year		1	A	EN		
言語演習科目 - 中国語科目群/Chinese Courses -								
CHN 101	中国語1A	1st year		1	M	CH(JP)		
CHN 102	中国語1B	1st year		1	M	CH(JP)		
CHN 103	中国語1C	1st year		1	M	CH(JP)		
CHN 104	中国語1D	1st year		1	M	CH(JP)		
CHN 201	中国語2A	2nd year		1	A	CH(JP)		
CHN 202	中国語2B	2nd year		1	A	CH(JP)		
CHN 203	中国語2C	2nd year		1	A	CH(JP)		

科目番号 Number	科目名 Course Title	開講年次 Year level	単位数 Credits		キャンパス Campus	授業言語 Language	備考 Note	
			必修 Required	選択 Elective				
CHN 204	中国語2D	2nd year		1	A	CH(JP)	16単位以上必修 (日本語を母語とする学生)  <b>At least 16 Credits Required (for Japanese Basis Students)</b>	
CHN 301	中国語3A	3rd year		1	A	CH(JP)		
CHN 302	中国語3B	3rd year		1	A	CH(JP)		
CHN 303	中国語3C	3rd year		1	A	CH(JP)		
CHN 304	中国語3D	3rd year		1	A	CH(JP)		
CHQ 101	中国語資格試験演習1A	1st year		1	M	CH(JP)		
CHQ 102	中国語資格試験演習1B	1st year		1	M	CH(JP)		
CHQ 201	中国語資格試験演習2A	2nd year		1	A	CH(JP)		
CHQ 202	中国語資格試験演習2B	2nd year		1	A	CH(JP)		
CHB 301	ビジネス中国語 A	3rd year		1	A	CH(JP)		
CHB 302	ビジネス中国語 B	3rd year		1	A	CH(JP)		
CHB 303	ビジネス中国語 C	3rd year		1	A	CH(JP)		
CHB 304	ビジネス中国語 D	3rd year		1	A	CH(JP)		
言語演習科目 -日本語科目群/Japanese Courses -								
JPN 101	基礎日本語1A [Basic Japanese 1A]	1st year		1	M	JP	8単位以上必修 (留学生)  <b>At least 8 Credits Required (for International Students)</b>	
JPN 102	基礎日本語1B [Basic Japanese 1B]	1st year		1	M	JP		
JPN 103	基礎日本語1C [Basic Japanese 1C]	1st year		1	M	JP		
JPN 104	基礎日本語1D [Basic Japanese 1D]	1st year		1	M	JP		
JPN 105	基礎日本語1E [Basic Japanese 1E]	1st・2nd year		1	M・A	JP		
JPN 106	基礎日本語1F [Basic Japanese 1F]	1st・2nd year		1	M・A	JP		
JPN 107	基礎日本語1G [Basic Japanese 1G]	1st・2nd year		1	M・A	JP		
JPN 108	基礎日本語1H [Basic Japanese 1H]	1st・2nd year		1	M・A	JP		
JPA 201	日本語1A [Japanese 1A]	1st year		1	M	JP		
JPA 202	日本語1B [Japanese 1B]	1st year		1	M	JP		
JPA 203	日本語1C [Japanese 1C]	1st year		1	M	JP		
JPA 204	日本語1D [Japanese 1D]	1st year		1	M	JP		
JPA 301	日本語2A [Japanese 2A]	2nd year		1	A	JP		
JPA 302	日本語2B [Japanese 2B]	2nd year		1	A	JP		
JPA 303	日本語2C [Japanese 2C]	2nd year		1	A	JP		
JPA 304	日本語2D [Japanese 2D]	2nd year		1	A	JP		
JPB 201	実用日本語1A [Practical Japanese 1A]	1st year		1	M	JP		
JPB 202	実用日本語1B [Practical Japanese 1B]	1st year		1	M	JP		
JPB 203	実用日本語1C [Practical Japanese 1C]	1st year		1	M	JP		
JPB 204	実用日本語1D [Practical Japanese 1D]	1st year		1	M	JP		
JPB 301	実用日本語2A [Practical Japanese 2A]	2nd year		1	A	JP		
JPB 302	実用日本語2B [Practical Japanese 2B]	2nd year		1	A	JP		
JPB 303	実用日本語2C [Practical Japanese 2C]	2nd year		1	A	JP		
JPB 304	実用日本語2D [Practical Japanese 2D]	2nd year		1	A	JP		
ビジネス科目 Business Courses								
GBS 101	Introduction to Business Studies A	1st year	2		M	EN		8単位必修 <b>8 Credits Required</b>
GBS 102	Introduction to Business Studies B	1st year	2		M	EN		
GBS 211	Management A	2nd year	2		A	EN		
GBS 212	Management B	2nd year	2		A	EN		
GBS 121	Accounting A	1st year		1	M	EN	32単位以上必修 <b>At least 32 Credits Required</b>	
GBS 122	Accounting B	1st year		1	M	EN		
GBS 221	Accounting Advanced A	2nd year		1	A	EN		
GBS 222	Accounting Advanced B	2nd year		1	A	EN		
GBS 201	Research Method for Business Studies A	2nd year		2	A	EN		
GBS 202	Research Method for Business Studies B	2nd year		2	A	EN		
GBS 231	Marketing in Global Business A	2nd year		2	A	EN		
GBS 232	Marketing in Global Business B	2nd year		2	A	EN		
GBS 241	Finance A	2nd year		2	A	EN		
GBS 242	Finance B	2nd year		2	A	EN		
GBS 251	Business Economics A	2nd year		2	A	EN		
GBS 252	Business Economics B	2nd year		2	A	EN		
GBS 281	Internship A	2nd year		1	A	EN		
GBS 282	Internship B	2nd year		1	A	EN		
GBS 283	Internship C	2nd year		2	A	EN		

科目番号 Number	科目名 Course Title	開講年次 Year level	単位数 Credits		キャンパス Campus	授業言語 Language	備考 Note
			必修 Required	選択 Elective			
GBS 284	Internship D	2nd year		4	A	EN	
GBS 311	Strategy in Global Business A	3rd year		2	A	EN	
GBS 312	Strategy in Global Business B	3rd year		2	A	EN	
GBS 313	Organizational Behavior A	3rd year		2	A	EN	
GBS 314	Organizational Behavior B	3rd year		2	A	EN	
GBS 321	Managerial Accounting A	3rd year		2	A	EN	
GBS 322	Managerial Accounting B	3rd year		2	A	EN	
GBS 323	Financial Statement Analysis A (Closed)	3rd year		2	A	EN	
GBS 324	Financial Statement Analysis B (Closed)	3rd year		2	A	EN	
GBS 325	Strategic Planning and Budgeting A	3rd year		2	A	EN	
GBS 326	Strategic Planning and Budgeting B	3rd year		2	A	EN	
GBS 331	Advanced Marketing in Global Business A	3rd year		2	A	EN	
GBS 332	Advanced Marketing in Global Business B	3rd year		2	A	EN	
GBS 341	Financial Services A	3rd year		2	A	EN	
GBS 342	Financial Services B	3rd year		2	A	EN	
GBS 351	Statistics for Business Studies A	3rd year		2	A	EN	
GBS 352	Statistics for Business Studies B	3rd year		2	A	EN	
GBS 361	Global Trading A	3rd year		2	A	EN	
GBS 362	Global Trading B	3rd year		2	A	EN	
GBS 363	Hospitality A	3rd year		2	A	EN	
GBS 364	Hospitality B	3rd year		2	A	EN	
GBS 371	China Business Studies A	3rd year		2	A	EN	
GBS 372	China Business Studies B	3rd year		2	A	EN	
GBS 373	Advanced China Business Studies A	3rd year		2	A	EN	
GBS 374	Advanced China Business Studies B	3rd year		2	A	EN	
GBS 411	Entrepreneurship	4th year		2	A	EN	
学部隣接科目群 Adjacent Subjects							
GS 121	異文化コミュニケーションA/Cross-cultural Communication A	1st year		2	M	EN	
GS 122	異文化コミュニケーションB/Cross-cultural Communication B	1st year		2	M	EN	
ENQ 321	英語資格試験演習A/Practical Exercises for English Qualifications A	3rd year		2	A	JP	
ENQ 322	英語資格試験演習B/Practical Exercises for English Qualifications B	3rd year		2	A	JP	
ENQ 323	英語資格試験演習C/Practical Exercises for English Qualifications C	3rd year		2	A	JP	
ENQ 324	英語資格試験演習D/Practical Exercises for English Qualifications D	3rd year		2	A	JP	
多文化共修科目 Multicultural Education							
GS 220	グローバルスタディーズ/Global Studies	2nd year	2		A	EN	4単位必修 4 Credits Required
GS 320	グローバルプロジェクト/Global Project	3rd year	2		A	EN	
特別講義 Special Lectures							
GS 331	特別講義/Special Lectures A	3rd year		1	A	JP	
GS 332	特別講義/Special Lectures B	3rd year		1	A	JP	
GS 333	特別講義/Special Lectures C	3rd year		1	A	JP	
GS 334	特別講義/Special Lectures D	3rd year		1	A	JP	
ゼミ/Seminar							
GS 301	ゼミ/Seminar A	3rd year	2		A	EN	12単位必修 12 Credits Required
GS 302	ゼミ/Seminar B	3rd year	2		A	EN	
GS 401	ゼミ/Seminar C	4th year	2		A	EN	
GS 402	ゼミ/Seminar D	4th year	2		A	EN	
GS 403	卒業論文/Research Project for Graduation Thesis	4th year	4		A	EN	

\* 英語科目の選択必修要件について Elective requirement of English courses

⇒ 卒業所要単位表を参照 See the table of Necessary Credits for Graduation Requirements

**Course Models (Examples of Course Selecting) - The Department of Global Business AY2018 Class Spring -**

Course Category		MUSASHINO		ARIAKE						
		1st year		2nd year		3rd year		4th year		
		Course Title	Credits	Course Title	Credits	Course Title	Credits	Course Title	Credits	
武蔵野BASIS Musashino BASIS [18]	心とからだ Mind and Body	★ 仏教概説/Introduction to Buddhism	4							
	学問のための基礎 Basics for Studying	★ コンピュータ基礎 1 /Computer Basics 1 ★ 日本語リテラシー/Japanese Literacy	1 1							
	自己理解・他者理解 Self-understanding, Understanding Others	★ 基礎セルフディベロップメント/Fundamental Self-Development ★ 人生の歩き方を考える(キャリアデザイン)/Career Design ★ フィールドスタディーズ/Field studies	6 1 1	発展セルフディベロップメント/Advanced Self-Development (★4 Credits Required)						
学科科目 Departmental Courses [91]	学科基礎科目・ゼミ Fundamental Courses, Seminar	★ 基礎ゼミ/Fundamental Seminar	1	★ プレゼミ/Pre-seminarA-B	2	★ ゼミ/Seminar A-B	4	★ ゼミ/Seminar C-D ★ 卒業論文/Research Project for Graduation Thesis	4 4	
	多文化共修科目 他 Multicultural Education, etc.	異文化コミュニケーション/Cross-cultural Communication A-B	(4)	★ グローバルスタディーズ/Global Studies	2	★ グローバルプロジェクト/Global Project	2			
	言語演習科目 Language Courses	☆ English for Qualifications 1A-1D	4	☆ English for Qualifications 2A-2D	4	☆ English for Qualifications 3A-3D	4			
		☆ Practical Communication 1A-1D	4	☆ Practical Communication 2A-2D	4	☆ Practical Communication 3A-3D	4			
		Reading for business studies A-B	(2)	Business Writing A-B Business Presentation A-B	(2) (2)	Business Meeting A-B	(2)			
		[Japanese Basis Students]	☆ 中国語 1A-1D ☆ 中国語資格試験演習1A-1B	4 2	☆ 中国語 2A-2D ☆ 中国語資格試験演習2A-2B	4 2	☆ ビジネス中国語3A-3D	4		
	[International Students]	☆ 日本語/Japanese 1A-1D ☆ 基礎日本語/Basic Japanese 1A-1D or 1E-1H 実用日本語/Practical Japanese 1A-1D	4 (4) (4)	☆ 日本語 2A-2D ☆ 基礎日本語/Basic Japanese 1E-1H 実用日本語/Practical Japanese 2A-2D	4 (4) (4)					
	ビジネス科目 Business Courses ★Required (8 credits) + At least 32 credits	<b>Course Models</b>								
		Management	★ Introduction to Business Studies A-B ☆ Accounting A-B	4 2	★ Management A-B ☆ Accounting Advanced A-B Marketing in Global Business A-B Finance A-B	4 2 4 4	Strategy in Global Business A-B Organizational Behavior A-B Managerial Accounting A-B	4 4 4		
			Other Business Courses		(0-8)	Other Business Courses		(4-16)	Other Business Courses (0-12)	
Marketing	★ Introduction to Business Studies A-B ☆ Accounting A-B	4 2	★ Management A-B ☆ Accounting Advanced A-B Marketing in Global Business A-B Business Economics A-B	4 2 4 4	Advanced Marketing in Global Business A-B Strategy in Global Business A-B	4 4				
	Other Business Courses		(0-8)	Other Business Courses		(8-20)	Other Business Courses (0-12)			
Finance & Accounting	★ Introduction to Business Studies A-B ☆ Accounting A-B	4 2	★ Management A-B ☆ Accounting Advanced A-B Finance A-B Business Economics A-B	4 2 4 4	Strategy in Global Business A-B Managerial Accounting A-B Financial Services A-B Strategic Planning and Budgeting A-B Global Trading A-B	4 4 4 4 4				
	Other Business Courses		(0-8)	Other Business Courses		(0-8)	Other Business Courses (0-12)			
自由選択科目 Optional Courses [15]	武蔵野BASISの選択科目、他学部・他学科履修許可科目、留学の認定単位など Credits for Optional Courses from Musashino BASIS, Other Faculties/Departments, Study Abroad Programs, etc.									
履修上限単位数 (CAP) Maximum Number of Credits		40		40		40		40		
卒業所要単位数 Necessary Credits	<b>At Least 124 Credits in Total</b>									

★必修科目 Required courses ☆必修以外の自動登録科目 Auto-registered courses excluding required courses ( ) かつこ書の単位数は選択科目 Credits in brackets show elective or elective required courses

## 成果に基づく認定科目 Accredited Courses

成果に基づく認定科目とは、次のいずれかに該当する場合に単位認定される科目をいいます。

Accredit credits refer to the credits provided for the following programs here.

- (1) 留学プログラムの学修成果について、科目読替の対象となる単位以外の単位認定  
Credits for learning outcomes in study abroad programs (except for the credits approved by credit conversion).
- (2) 本学で認めた単位認定対象講座の受講により、資格試験の合格によって認められる単位認定  
Credits for certificates in the specified qualifying examinations with completion of the preparatory programs.
- (3) 本学で認めたボランティア活動による単位認定  
Credits for volunteer activities approved by Musashino University.
- (4) その他本学が認めた単位認定  
Other credits accredited by Musashino University.

### 1. 留学の認定科目 Accredited courses of study abroad programs

区分 Category	認定科目 Accredited Courses	単位 Credits	科目区分 Course Category	備考 Notes
協定留学 Partnership Study Abroad Program	協定留学1	1	学科科目（選択） Elective Departmental Courses	留学先の学修時間に応じて本学の認定可能な科目、及び左記科目を組み合わせて通年で40単位（半期のみ20単位）まで認定可能 Up to 40 credits in one year (20 credits for one semester) can be accredited in the combination of the approved credits as credit conversion.
	協定留学2	2		
	協定留学3	4		
	協定留学4	6		
	協定留学5	8		
	協定留学6	10		
	協定留学7	10		
認定（SAP）留学 Study Abroad Program (SAP)	認定留学1	1	学科科目（選択） Elective Departmental Courses	
	認定留学2	2		
	認定留学3	4		
	認定留学4	6		
	認定留学5	8		
	認定留学6	10		
	認定留学7	10		
短期語学研修 Summer/Spring Language School Program	海外語学研修1	2	自由選択科目 Free Optional Courses	留学先の学修時間に応じて各語学研修について、2単位から4単位まで認定可能 2 - 4 credits can be accredited depending on the amount of learning hours.
	海外語学研修2	3		
	海外語学研修3	4		
	海外語学研修4	4		

### 2. 資格試験の合格による認定科目 Accredited courses of certificates in the specified qualifying examinations

区分 Category	認定科目 Accredited Courses	単位 Credits	科目区分 Course Category	備考 Notes
資格認定 Recognition of Qualification	資格認定Ⅰ	2	自由選択科目 Free Optional Courses	対象講座の受講が必要（詳細はMUSCATでお知らせします） Completion of the preparatory programs is required (Program information will be notified on MUSCAT).
	資格認定Ⅱ	2		
	資格認定Ⅲ	2		
	資格認定Ⅳ	1		
	資格認定Ⅴ	1		
	資格認定Ⅵ	1		
	資格認定Ⅶ	1		

### 3. 本学で認めたボランティア活動による単位認定 Credits for volunteer activities approved by Musasahino University

区分 Category	認定科目 Accredited Courses	単位 Credits	科目区分 Course Category	備考 Notes
ボランティア活動 Volunteer Activities	ボランティア活動1	1	自由選択科目 Free Optional Courses	ボランティア活動時間に応じて、1単位から4単位まで認定可能 1 - 4 credits can be accredited depending on the amount of hours in the volunteer activity.
	ボランティア活動2	1		
	ボランティア活動3	2		
	ボランティア活動4	2		
	ボランティア活動5	4		

**[Appendix : How to use "Necessary Credits for Graduation Requirement" and "Course Lists"]**

Check the academic year of your enrollment, and refer to the appropriate course guides.

**● Necessary Credits for Graduation Requirement**

Department of **Global Business** - Class 20xx -

グローバルビジネス学科 2019年度入学生 - 卒業所要単位数/Necessary Credits for Graduation Requirement		2019年度版
★進級基準科目 Requisites for Next Grade		
<b>武蔵野BASIS Musashino BASIS</b>		
仏教概説 Introduction to Buddhism	単位 Credits	必修科目 Required Courses
コンピュータ基礎1 Computer Basics 1		
・ ・ ・		
発展セルフディベロップメント科目 (4単位選択必修) At least 4 credits from Advanced Self-Development Courses		選択必修科目 Elective Required Courses
<b>学科科目 Departmental Courses</b>		
<b>学科基礎科目 Fundamental Courses</b>		
基礎ゼミ/Fundamental Seminar		必修科目 Required Courses
プレゼミA-B/ Pre-seminar A-B		
<b>言語演習科目 Language Courses</b>		
英語科目群から16単位以上 * At least 16 credits from English Courses		選択必修科目 Elective Required Courses
・ ・ ・		
<b>ビジネス科目 Business Courses</b>		
Introduction to Business Studies A-B		必修科目 Required Courses
Management A-B		
ビジネス科目から32単位以上 At least 32 credits from Elective Business Courses		選択必修科目 Elective Required Courses
<b>多文化共修科目 Multicultural Education</b>		
<b>グローバルスタディーズ/Global Studies</b>		
グローバルプロジェクト/Global Project		必修科目 Required Courses
<b>ゼミ・卒業論文 Seminar and Thesis</b>		
ゼミ/Seminar A-B-C-D		必修科目 Required Courses
卒業論文/Research Project for Graduation Thesis		
<b>自由選択科目 Optional Courses</b>		
下記の科目群から15単位以上を修得すること At least 15 credits from the following course categories		選択科目 Elective Courses
・ ・ ・		
・ ・ ・		

Additional credits in the category of Musashino BASIS will be included in optional course category as elective ones.

Additional credits other than required and elective required courses in departmental courses will be included in optional course category as elective ones.

**● Course List**

Check the department and enrollment year for you.

<Version>

The course guides will be issued every academic year. Please refer to the course guides of the latest version. Some courses might be cancelled or abolished in the subsequent academic year.

Department of **Global Business** - Class 20xx ●●● -

グローバルビジネス学科 20xx年度 [●入学生] - 開講表/Course List							
Version AY2019							
学科科目 Departmental Courses							
科目番号 Number	科目名 Course Title	開講年次 Year level	単位数 Credits		キャンパス Campus	授業言語 Language	備考 Note
			必修 Required	選択 Elective			
<b>学科基礎科目 Fundamental Courses</b>							
GS 101	基礎ゼミ/Fundamental	1st year	1		M	EN	3単位必修 3 Credits Required
GS 201	プレゼミA/Pre-se	2nd year	1		A	EN	
GS 202	プレゼミB/Pre-seminar B	2nd year	1		A	EN	
<b>言語演習科目 - 英語科目群/English Courses -</b>							
ENQ 101	English for Qualifications 1A	1st year		1	M	EN	16単位以上必修 * At least 16 Credits Required *
ENQ 102	English for Qualification	1st year		1	M	EN	
ENQ 103	English for Qualification	1st year		1	M	EN	
ENQ 104	English for Qualification	1st year		1	M	EN	

<Numbering System>

Course number shows its level and academic field. This numbering system shows the systematicity and gradualness of the curriculum. Please refer to the chapter of "Numbering System" in "Credit System and Course Category" page in "Learning Guide" for more details on this.

<Credits>

Course credits and category (required or elective)

<Notes>

Necessary credits required for graduation, and other supplementary information on courses, etc.

Course category

You can take the course from this year level.